

6. Community support; large pool = broad assets
7. Strive to enlist the help of those you serve
8. Transportation: small covered pickup or van doing weekly, biweekly or monthly pickup; ideally volunteer owned and operated
9. Non-profit status to collaborate with Food Bank (501 c 3 or church affiliation)
10. Short term and emergency assistance except for extenuating circumstances. i.e. elderly, fixed income, challenged individuals
11. Are you duplicating someone else's efforts?
12. Keep it simple. Simple client screening; see #2 above and "Client Intake" publication

- Twelve Tips for Establishing or Operating a Food Pantry Distributing 10,000 lbs. of Food Yearly**
1. Motivation and sustaining commitment
 2. Respect, dignity and hospitality
 3. Funding (\$1200 a year for Food Bank purchases)
 4. Facility; storage and access
 - A) Easy access for clients and volunteers; consider elderly and disabled
 - B) Room to move. Approx. 250 sq. ft. min
 - C) Adequate shelving, refrigeration, heat
 - D) Regular hours of operation
 5. Reliable volunteers; designate a Coordinator/ Director or shared responsibility, 1-3 very dedicated individuals minimum to administer/transport, and 3 to distribute

So You Want to Start a Food Pantry



Twelve tips to consider for establishing or operating a successful pantry.

FOOD BANK



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